

Safe driving policy

OBJECTIVE:

The adoption of a Safe driving policy is extremely important to **GALP ENERGIA**.

Driving a motor vehicle is one of the most dangerous activities that many of Galp Energia employees are exposed either during service or out of service.

Driving errors and the adoption of a inadequate conduct face to the traffic and road conditions are the cause of most road accidents. However, a continuous and prevention guard activity complemented by a constant interpretation and anticipation of the events are essential in order to reduce the likelihood of employees being involved in an accident.

The application and the development of defensive driving practices are vital to reducing the likelihood of employees being involved in an accident.

FRAMEWORK:

It applies **to all employees that drive light or commercial vehicles** (heavy vehicles are excluded) for any company in the Galp Energia Group.

The rules and recommendations contained in the Safe driving policy are a supplement to the current National Legislation, and constitute the minimum acceptable to the safe driving practice.

The program adopted is result from Galp Energia's experience in this matter and it is based on training, awareness and review of the program itself, focusing on continuous improvement as a result of analysis of occurrences.

The aim of this program, of preventive features, it is to reduce the number of road accidents, the personal injury, and the severity of the same through training and the use of light vehicles with high safety standards.

Themes covered in the policy:

- Defensive Driving
- Base requirements of driver and vehicle
- Training
- Driving in foreign countries
- Reporting road accidents
- Data processing
- Accident Analysis
- Information and Awareness
- Responsibilities
- Information and best practices